

Lester Public Library
Board of Trustees Meeting
Tuesday January 8, 2008, 7:00 p.m.
Community Room of the Lester Public Library

- 1. Call to Order** – Called to order 7:00 PM By President Patrick Gagnon in the Community Room of the Lester Public Library. President Gagnon announced the meeting to remain open with no closed executive session. Proper notice is given.
- 2. Roll Call** – Present - President Patrick Gagnon, Vice President Rick Henrickson, Wayne Schultz, Sheridan O'Rourke, Brenda Krause, Terry Schumacher & Kirsten Miller. Also present: Director Jeff Dawson & Recording Secretary Elaine Olszewski-Steckler. Absent & Excused: Teri Wagner, Joyce Beth & Sharon Stone.
- 3. Public Comment** - None.
- 4. Approval of Meeting Minutes** – Moved by Sheridan O'Rourke and seconded by Terry Schumacher to approve the December 11, 2007 minutes. Voice vote carried unanimously.
- 5. Expenditures and Financial Reports** – Moved by Rick Henrickson and seconded by Brenda Krause to accept the December 2007 Detail Ledger, December 2007 Budget Reports and the December Gift Balance Sheet as presented. Brenda Krause inquired on a ledger entry in the Gift Account Detail Ledger. Dawson explained the library received a donation in that amount with the stipulation that the donation not receive any publicity. Voice vote carried unanimously.
- 6. Committee Reports** - None.
- 7. Director's Report** - Director Jeff Dawson gave a review of his written report for December. Dawson reported he had accepted the resignation of Reference Associate Tony LaLuzerne as of December 31, 2007. Director Dawson then read the email received from David Smith of Stumpjack, praising the library's website. Jeff then asked the board if they had questions on his report. Discussion followed regarding Circulation and Engaged Patrons Statistics. Dawson stated he and Chris Hamburg will train on new software for circulation statistical reporting.
- 8. Communications** – Dawson reviewed communication agenda items in his director report.
- 9. City Council Representative Report:** City Council Representative Wayne Schultz reported proposed user fees for the Police & Fire accident response voted down. The Finance & Personnel committee met to discuss AFSCME negotiations. No agreement reached with Public Works and City Hall to date. Councilman Schultz then stated the City Council plans to meet every 3rd Wednesday of the month for work sessions. These sessions will be open to the public.
- 10. School District Representative Report:** None.
- 11. County Council Representative Report:** Representative Rick Henrickson apologized to the board for recent absences due to conflicts and encouraged members to contact him anytime needed. Mr. Henrickson reported he will be seeking re-election to the County Council.
- 12. Unfinished Business:**
 - A. Bylaws of the Library Board:** Dawson is in correspondence with City Attorney Jack Bruce for policy review and hopes to have a report back for the February meeting.
 - B. Policy Review – Internet Access:** Dawson received input from City Attorney Jack Bruce on language for the policy and procedure as well. Bruce recommended signatures be kept on file, and added language reminding patrons that the library cannot guarantee privacy. Dawson implemented this language into the policy. President Gagnon then asked the board for further input. Brenda Krause inquired on the parental consent form for children – Dawson indicated parental signature for cards to

minors are on file. Patrick Gagnon stated 02-05-03 e) Patron Responsibilities – noted to add language “if they” in front of the word “law” in the subsection title. Under section 02-05-07 a) Gagnon suggested the wording “Please note” be deleted from the third sentence, and strike the entire 4th sentence. Moved by Rick Henrickson, seconded by Kirsten Miller to approve the Internet Access Policy as amended. Voice vote carried unanimously.

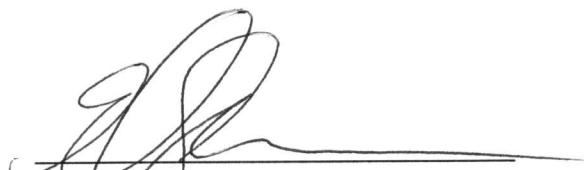
13. New Business: Director Jeff Dawson reviewed gift money balances required for 2007 & 2008 regular budget shortfalls, and discussed investment options for the balance of funds. Discussion followed. No motion made.

14. Trustee Education: Director Dawson gave members a tour of the Lester Public Library’s MySpace internet page. Kirsten Miller asked Dawson how much time is required to maintain these sites and Schultz asked how will he know if his time spent is valuable. Dawson answered that the time spent maintaining the site is approximately ½ hour per day, and the value of the site is free marketing for the library, specifically to the younger demographic under 30 years of age.

15. Closed Executive Session: None – Meeting remained open.

Moved by Wayne Schultz and seconded by Rick Henrickson to adjourn. Meeting adjourned 8:02 p.m.

Respectfully Submitted,



Elaine Olszewski-Steckler
Recording Secretary