

LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
February 12, 2013 6:00 PM
Community Room of the Lester Public Library

Call to Order –President Patrick Gagnon called the meeting to order at 6:06 PM.

Roll Call – Members Present: Brenda Krause, Kirsten Miller, Robert Fay, Collette Tegen, Sharon Stone, Ned Guyette and Patrick Gagnon. Excused: Judy Stuebs, Rick Henrickson and Kay Koach. Also Present: Adult Services Coordinator Chris Hamburg and Director Jeff Dawson.

Public Comment – None

Approval of Minutes –. Motion to approve minutes of January 8, 2012 made by Tegen, second made by Miller. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the final 2012 and January 2013 financial reports – Detail Ledger, Balance Sheets, Revenue and Expense Details, SII financials, and Edward Jones financials made by Krause, second made by Fay. Voice vote carried unanimously.

Board Member Comment – Krause commented on snow and ice removal from the public parking lots, in particular the handicapped parking spots – not being cleared for safe passage; Krause noted that the handicapped stalls were exceptionally clear this evening. Krause suggested changing the size of the marked off area in the handicapped stalls (yellow stripes) so that cars will not park in that area. Fay asked if the handicapped stalls were up to ADA standards; Dawson replied they were.

Director’s Report – Discussed ESLs and MCLS library system merger process. New promotional ‘business cards’ designed by Terry Ehle. Mark Moran’s Foundation fundraiser coming March 30, 2013.

Report from City Council Representative – No report

Report from School District Representative – Noted significant budget cuts to the school library budget.

Report from County Representative – No report

Strategic Plan – Update on the HVAC, wallpaper replacement, and copier purchases. Open house progress report was discussed. Dawson noted the process for a new strategic plan will begin with staff and involve the Board later in 2013.

Unfinished Business: Policy Review – Home Delivery. Motion to approve amended Home Deliver Policy made by Miller, second made by Fay. Voice vote carried unanimously.

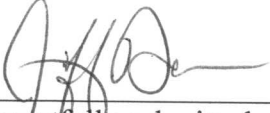
New Business:

- Motion to approve the Library Annual Report, with noted changes, made by Fay, second made by Guyette. Voice vote carried unanimously.
- Motion to take \$14,532 from each investment account, SII and Edward Jones, to balance the 2012 library budget made by Krause, second made by Miller. Voice vote carried unanimously.
- President Gagnon shared the library director evaluation process for the March Board meeting.

Closed Executive Session: None

Board Education: None

Motion to adjourn made by Tegen second made by Guyette. Voice vote carried unanimously. Meeting adjourned at 6:58PM.



Respectfully submitted,

Jeff Dawson, Director