

LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 9, 2010 7:00 PM
Community Room of the Lester Public Library

Call to Order – President Patrick Gagnon called the meeting to order at 7:03 PM.

Roll Call – Members Present: Robert Fay, Jay Orvis, Sharon Stone, Patrick Gagnon, Brenda Krause, Joyce Beth, Collette Tegen & Kirsten Miller. Members Absent & Excused: Rick Henrickson & Teri Wagner. Also Present: Library Director Jeff Dawson and Adult Services Coordinator Chris Hamburg.

Public Comment – None.

Approval of Minutes – A motion was made by Collette Tegen, second by Brenda Krause, approving the Minutes of February 9, 2010. Upon voice vote, motion carried unanimously.

Expenditures & Financial Reports – None. January and February financials will be reviewed at the regular April meeting.

Committee Reports – None.

Board Member Comment – None.

Director's Report – Director Dawson submitted a written report for the month of February and highlighted the following:

- MCLS Update – Rebecca Petersen has accepted the position of Director, and will begin working Monday, March 15th.
- Director Dawson is working with the state of Wisconsin to secure grant funds that would enable MCLS to be recognized as its own broad band system rather than a node on the ESLS system. The grant is to increase the T1 & data broadband capacities for all public schools and libraries across the state. Currently, Lester Public Library is utilizing 3 meg of capacity – the proposal Dawson is making would give the 6 libraries in MCLS shared use of 100 meg. Additional funding may be needed for a system router and hardware should the State grant choose to keep MCLS as a node on the ESLS system (for funding purposes).
- February statistics show a 4% increase in the number of visitors compared to February 2009. Circulation statistics remain flat compared to February 2009.
- Jeff reported on his visit to the Capitol for Library Legislative Days.
- The Herald Times Reported gave Lester Public Library a 3 page spread in February. The focus of the article “A Day in the Life”.
- Director Dawson presented “Facebook 101” as part of the Chamber Café series. He spoke to a record number of participants with very positive feedback. Dawson will be presenting the same program at the Library free of charge Friday, April 16th.

Communications – None.

City Council Report – Councilmember Jay Orvis updated the board on budget issues city-wide, and advised that the library should be expecting financial cuts in funding from the City. Mr. Orvis passed photos of the trees that were destroyed in the November 2004 windstorm, and suggested the board consider replacing the trees at a future date.

School District Report – School Representative Kirsten Miller reported on the administrative changes and cuts to the current school budgets.

County Board Representative Report – None.

Unfinished Business –

- A) DVD Dispenser and Self Check Machines – Director Dawson described EnvisionWare and the various products they provide. Staff is evaluating products and vendors. President Gagnon requested a new proposal be brought before the board in April. No action taken.

New Business –

- A) 2010 Technology Plan – Director Dawson presented the board with the inventory of the computers and their planned replacement dates. No action required.
- B) Policy Review – Social Media. Director Dawson presented a new Personnel Policy – Title 4 Personnel, Chapter 3 Social Media and the Website Policy. President Gagnon opened the floor for suggested changes and/or comments and requested the board consider the policy for action at the April 2010 meeting.

President Gagnon read the Wisconsin Statutes s. 19.85(1)(c) allowing Closed Session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Gagnon stated the reason for Closed Session is for the Director's Annual Review. He then opened the floor for a motion to enter into Closed Session. Moved by Jay Orvis to enter into Closed Session, second by Robert Fay. Role Call Vote: Robert Fay - Aye, Jay Orvis - Aye, Sharon Stone - Aye, Patrick Gagnon - Aye, Brenda Krause - Aye, Joyce Beth - Aye, Collette Tegen – Aye, Kirsten Miller – Aye. President Gagnon excused Chris Hamburg and Elaine Steckler. The Board of Trustees entered into Closed Session at 7:56 PM.

Moved by Jay Orvis, second by Sharon Stone to provide Director Dawson with an additional week of vacation, making his total annual vacation three weeks. Upon voice vote, the motion carried unanimously.

At 8:13 PM, a motion to reconvene in Open Session was made by Brenda Krause, second by Joyce Beth. Upon voice vote, motion carried unanimously.

At 8:14 PM, Robert Fay moved to adjourn, second by Kirsten Miller. Upon voice vote, motion carried unanimously.

Respectfully,



Elaine Steckler
Recording Secretary