

**LESTER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
May 10, 2011 6:00 PM  
Community Room of the Lester Public Library**

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Call to Order –President Patrick Gagnon called the meeting to order at 6:00 PM.

Roll Call – Members Present: Kirsten Miller, Teri Wagner, Brenda Krause, Robert Fay, Marcia Krueger, Collette Tegen, Rick Henrickson, Judy Stuebs and Patrick Gagnon.  
Excused: Sharon Stone. Also Present: City Finance Director Dave Buss, Youth Coordinator Terry Ehle, Library Director Jeff Dawson and Adult Services Coordinator Chris Hamburg.

Roll Call – President Gagnon introduced new Trustee and City Council Representative, Marcia Krueger. Krueger is happy to be on the Board and looks forward to presenting library issues to City Council.

Public Comment – None

Approval of Minutes – Motion to approve minutes of April 12, 2011 made by Teri Wagner second made by Judy Stuebs. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the February, 2011 financial reports – Detail Ledger, Trial Balances, Budget, Edward Jones & Tower Square Securities made by Brenda Krause, second made by Bob Fay. It was noted the Balance Sheet for account 280 was the wrong month, Dawson will include the April 2011 Balance Sheet for account 280 with the June 2011 packet. Voice vote carried unanimously.

Invited Guest – Dave Buss, City Finance Director, introduced himself and gave his history as a city employee in the Finance Department and recent promotion to Director. Buss answered questions from the Board concerning library accounting and budgets. President Gagnon thanked Buss for the visit and invited him to return in 14 or 15 months.

Board Education – Summer Reading Programs presented by Youth Coordinator Terry Ehle. Ehle outlined the 3 main programs, children birth through 5<sup>th</sup> grade – “One World Many Stories;” Teens – “You are Here;” and the Adult program – “Novel Destinations.”

Committee Reports - None

Board Member Comment – President Gagnon asked if the Board would like to consider moving the meeting time back to 7:00 PM, there was no interest and meeting time will remain at 6:00 PM.

Director’s Report – Dawson shared the circulation statistics are down, but activity at the Help Desk continues to rise.

Report from City Council Representative – Marcia Krueger asked that the Board share concerns that she can carry back to City Council. President Gagnon shared his appreciation

of Krueger's enthusiasm for the library and the Board welcomes her as a strong library supporter.

Report from School District Representative – No report

Report from County Representative – With the new census data in, there will be some county re-districting.

Unfinished Business – Motion to approve the amended Blood Borne Pathogens policy made by Bob Fay, second made by Teri Wagner. Voice vote carried unanimously.

#### New Business

- Motion to approve the Slate of Officers as presented by the Nominating Committee for 2011/12 (President Gagnon, Vice President Fay, and Secretary Stone) made by Rick Henrickson, second by Collette Tegen. Roll call vote; Stuebs, Aye; Fay, Aye; Henrickson, Aye; Miller, Aye; Tegen, Aye; Gagnon, Aye; Krause, Aye; Krueger, Aye; Wagner, Aye; motion carries.
- President Gagnon appointed committees – Administrative: Gagnon, Krause and Fay; Building & Grounds: Tegen-Chair, Stone and Wagner; Nominating: Stuebs-Chair, Wagner and Henrickson; Negotiation: Krause and Gagnon; and the Foundation Liaison: Tegen
- A motion to accept and approve Director's Goals was made by Marcia Krueger, second made by Rick Henrickson. After discussion a friendly amendment to move the first level III entry to a level II priority and move the first level IV entry to a level III priority and for Conduct Continuing Education – Friends of the Library to June 2011 and Conduct Continuing Education – Library Foundation to July 2011. Voice vote carried unanimously.
- Motion to ratify the Library Employees Local 76 AFSCME agreement made by Rick Henrickson, second by Marcia Krueger. Voice vote carried unanimously.

#### Closed Executive Session –

The Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s. 19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. President Gagnon stated there are no items for Closed Session. The meeting remained open.

Motion by Collette Tegen to adjourn, second by Brenda Krause. Voice vote carried unanimously. Meeting adjourned at 7:35 PM.

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Respectfully submitted,

Jeff Dawson, Director