

**Lester Public Library  
Board of Trustees Meeting  
June 12, 2007  
Library Community Room**

**Call to Order** – The meeting was called to order at 7:00 PM by President Patrick Gagnon in the Community Room of the Lester Public Library. Proper notice was given.

**Present** – Patrick Gagnon, Teri Wagner, Brenda Krause, Terry Schumacher, Joyce Beth, Wayne Schultz, Maintenance Department Head Austin Leach, Paul Callan, Finance Director Richard Schultz, Adult Services Coordinator Chris Hamburg, Director Jeff Dawson, & recording secretary Elaine Olszewski-Steckler.

**Absent & Excused** – Kirsten Miller, Sharon Stone, Rick Henrickson & Sheridan O'Rourke

**Public Comment** – None.

**Minutes** – Moved by Teri Wagner, seconded by Joyce Beth to approve and accept the meeting minutes of May 8, 2007. Motion carried.

**Expenditures and Financial Reports** – Moved by Brenda Krause, seconded by Joyce Beth to accept the May 2007 Detail Ledger & Budget Summary Reports as presented. Motion carried.

President Gagnon suspended rules of order to bring in Paul Callan of First National Bank, and City Finance Director Richard Schultz to discuss investment and planning. Discussion followed. President Gagnon thanked both for their input.

**Committee Reports** –

- Administration – Wayne Schultz will join the Planning Committee.
- Buildings & Grounds – None.

**Directors Report** – Director Dawson provided a written report and asked the board for any questions concerning the same. Dawson plans meeting one on one with the library board members and city council members on issues concerning the future and the goals for the library. President Gagnon requested Director Dawson report back on the data gathered during these sessions.

**Communications** –

- Director Dawson commended Terry Ehle on her continued publicity efforts.
- The Lester Public Library received a gift as beneficiary of Anne DeSwarte, of \$12,225.68.
- The Lester Public Library Foundation received a gift from the Anne DeSwarte Estate of \$78,905.00.
- The Lester Public Library Foundation Pledged \$19,831.43 for support of youth & adult materials, programming, and computer software/hardware.
- Food for Fines generated donations for the TREP.
- Friends used book sale earned \$879.50. Thrivent to match funds up to \$800.00.
- No special meeting held for HVAC contract, as Johnson Controls came in under budget.

- Director Dawson discussed the need for a computer upgrade for the HVAC system. He is in the process of obtaining quotes from vendors.

**Unfinished Business** –

- Unicorn update presented by Chris Hamburg. Director Dawson indicated that Manitowoc Calumet Library System is holding the final payment until implementation is complete.
- Painting – Austin Leach is working with the vendor on the timeline for painting the library.

**New Business** –

- Computer upgrade for the HVAC System – discussion held – no action.

**Closed Executive Session** – The Library Board of Trustees reserves the right to enter into Closed Session, per Wisc. Stats. 18.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The board entered closed session at 8:08 PM to discuss AFSCME negotiations and reconvened at 8:09 PM. No action.

Moved by Terry Schumacher, seconded by Teri Wagner to adjourn. Meeting adjourned at 8:10 PM – Trustee Education to follow.

**Trustee Education** – Behind the scenes with Buck Leach.

Respectfully Submitted,

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Elaine Olszewski-Steckler  
Recording Secretary