

Lester Public Library  
Board of Trustees Meeting  
June 10, 2008  
7:00 PM  
Library Community Room

President Patrick Gagnon called the meeting to order at 7:00 PM.

Members Present: Robert Fay, Terry Schumacher, Patrick Gagnon, Rick Henrickson, Brenda Krause, Kirsten Miller, Jay Orvis, Sharon Stone & Teri Wagner. Absent & Excused: Joyce Beth. Also present: Director Jeff Dawson, Adult Services Coordinator Chris Hamburg, George Reis, Investment Advisor for George V. Reis Investment Group, Inc., & Recording Secretary, Elaine Steckler.

Public Comment: None.

George Reis presented the board investment services his firm provides. President Gagnon thanked him for his time.

Moved by Teri Wagner second by Rick Henrickson to approve the May 13, 2008 minutes. Motion carried unanimously.

Moved by Teri Wagner second by Rick Henrickson to accept the April 2008 Budget and Detail Reports. Director Dawson informed the board of an error in the Bank1st investment statement. He further stated that Bank1st would be re-issuing the April 2008 investment statement. The board requested both April and May Bank1st investment statements be presented at the July meeting. Motion approved unanimously. Elaine will include Balance Sheet reports with all future board packets.

Director Jeff Dawson reported on progress developing the Library's Foundation Board. The library received approval by the Zoning Board for the new location of the maintenance storage shed. Temporary book drops are being utilized during the construction, effective June 11, 2008. Mr. Dawson then highlighted communications to the members. Dawson attended the Manitowoc Calumet Library System Director's meeting in May. The current focus of this team is to improve system support to member libraries. Dawson apprized the board of progress regarding union negotiations. Jeff requested the board consider a special meeting for contract ratification should the parties reach an agreement at a future date between regular meeting sessions. Reviewing statistics with the board, Mr. Dawson noted that May 2007 was the first month with the new circulation software in place, stating data collection had not been refined. Engaged Patron statistics continue to be very positive.

City Council Representative Report – No report.

School Board Representative Kirsten Miller reported a very positive student response to Youth Coordinator Terry Ehle's Summer Reading Program presentations.

County Board Representative – Mr. Henrickson suggested assistance overseeing paving of the parking lots.

Teri Wagner presented the slate of officers for 2008 as follows: President, Patrick Gagnon, Vice President, Rick Henrikson, Secretary, Joyce Beth. Moved by Wagner, second by Miller to accept the slate of officers as presented. Voice vote carried unanimously.

President Gagnon announced Sharon Stone's re-appointed for a second term to the Board of Trustees. Mr. Gagnon appointed Robert Fay to replace Wayne Schultz on the Administrative Committee. The roster for the rest of the committees will remain the same as the previous year.

The library will have pictures of the Board of Trustees on display in the lobby at Mr. Dawson's request. Portraits will be taken on the day of the next regular meeting, July 8<sup>th</sup>.

The board requested an ad hoc committee form to select an investment firm and draft an investment strategy. Members of this committee will be as follows: Brenda Krause, Robert Fay, Jeff Dawson, Chris Hamburg and Elaine Steckler. Dawson will coordinate the meeting times.

The board held an initial read-through and discussion on Privacy Policy. Dawson will revise bullet point 5 to present at the July regular meeting.

Elaine Steckler provided the board with an over-view of financials, focused on reading monthly reports as trustee education this month.

Jay Orvis excused himself from the meeting at 8:37 PM.


Closed Executive Session – The Library Board of Trustees reserves the right to enter into Closed Session, Per Wisconsin Statutes, s. 19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered.

President Gagnon stated the meeting remain in open session as there are no updates to union negotiations.

Moved to adjourn by Fay, second by Schumacher.

Meeting adjourned 8:42 PM.

Respectfully Submitted,



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Elaine Steckler  
Recording Secretary