

**LESTER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
July 14, 2009, 7:00 PM  
Community Room of the Lester Public Library**

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Call to Order – President Patrick Gagnon called the meeting to order at 7:00 PM.

Roll Call – Members Present: Patrick Gagnon, Robert Fay, Collette Tegen, Brenda Krause, Kirsten Miller, Joyce Beth, Teri Wagner. Absent & Excused: Rick Henrickson, Jay Orvis, Sharon Stone. Also Present: Library Director Jeff Dawson

Public Comment – None.

Approval of Minutes – Motion to approve minutes of June 9, 2009 made by Teri Wagner, second made by Joyce Beth. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion accepting the May 2009 financial reports – Detail Ledger, Trail Balances, Budget, Edward Jones & Tower Square Securities made by Brenda Krause, second by Robert Fay. Voice vote carried unanimously. President Gagnon noted that an agenda item is set for the August 2009 meeting to review Gift Fund investment performance.

Committee Reports – None.

Board Member Comment – Teri Wagner inquired on the Library's participation in the Fish Derby Parade. Mr. Dawson invited board members to join the Lester Whistle Band on Friday, July 17, 5:45pm at Zlatnik Park. Fish hats and whistles will be provided.

Director's Report – Mr. Dawson reported hiring Ron Kedrowski as the Custodian for the Library. There were 178 applications for the position. Linda Olp has started as our new circulation page. The library received about 100 applications for that position. Director Dawson reported that he and Youth Services Coordinator Terry Ehle will present at the Wisconsin Library Association state conference in October. President Gagnon invites board members to consider attending this conference. The conference will be held in Appleton, from Oct. 20<sup>th</sup> – 23<sup>rd</sup>. Jeff reported a pledge of \$21,658 from the Library Foundation. The Foundation is slated to meet again in August to continue work on drafting a policy for receiving gifts. Mr. Dawson noted an increase in circulation of 14% for the month of June, as compared to circulation for June of 2008.

City Council Report – None.

School District Report – Kirsten Miller reported State funding for the School District has changed since her last report. The number of lay-offs remains uncertain.

County Representative Report – None.

Unfinished Business –

A) Discussion on revising the start time of meeting was held. The consensus is to keep the start time at 7:00 PM. No action taken.

New Business –

A) Review of Policy – Title 1 Chapter 3 - Supervisor in Charge  
Board members discussed changes and Mr. Dawson will revise for a possible action item in August.

Closed Executive Session –

The Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s. 19.85(1)(c) which allows closed session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. President Gagnon stated there are no items for Closed Session. The meeting remained open.

Trustee Education – Municipality Funding – Jeff Dawson. Director Dawson handed out a reference document containing part of Chapter 43 of the Wisconsin Administrative Code that pertains to library funding. Dawson reviewed the history of funding to Lester Public Library over the past 10 years and answered question from members.

Collette Tegen moved to adjourn, Kirsten Miller second. Motion carried – meeting adjourned 7:49 PM

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Elaine Steckler  
Recording Secretary