

**LESTER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
August 11, 2009, 7:00 PM  
Community Room of the Lester Public Library**

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Call to Order – President Patrick Gagnon called the meeting to order at 7:03 PM.

Roll Call – Members Present: Patrick Gagnon, Robert Fay, Collette Tegen, Joyce Beth, Jay Orvis, Teri Wagner. Absent & Excused: Brenda Krause, Rick Henrickson & Kirsten Miller. Absent: Sharon Stone. Also Present: Library Director Jeff Dawson, Technical Services Coordinator, Kathy Tolksdorf, and Adult Services Coordinator, Chris Hamburg.

Public Comment – None.

Approval of Minutes – Motion to approve minutes of July 14, 2009 made by Joyce Beth, second made by Collette Tegan. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion accepting the June 2009 financial reports – Detail Ledger, Trail Balances, Budget, Edward Jones & Tower Square Securities made by Robert Fay, second by Joyce Beth. Voice vote carried unanimously. Member Jay Orvis suggested the option of using a private well to water the gardens.

Committee Reports – None.

Board Member Comment – None.

Director's Report – Mr. Dawson commended the work of all the library employees during a very busy July. This July circulation statistics were up 15% over last year in July. The year to date circulation statistics are up 9% for the year compared to this time last year. Director Dawson announced Lester Public Library was held up as an example of social networking at the American Library Association Conference. Saturday, September 26<sup>th</sup> from 10:00 AM to 2:00 PM the library will host an Open House. Mr. Dawson encouraged board members to attend. The Open House will kick off the Library Card In Every Pocket Campaign. Jeff stated the Library Calculator continues to get use, and positive feed back.

City Council Report – None.

School District Report – None.

County Representative Report – None.

Unfinished Business –

- A) Review of Policy – Title 1 Chapter 3 - Supervisor in Change. Dawson revised the policy and procedure as recommended at the July Trustee Meeting, and provided the revised copy to the board. Moved by Teri Wagner to adopt the SIC policy as presented, second by Jay Orvis. Voice vote carried unanimously.

New Business –

A) Board members discussed the current investments and agreed to review again in November. Mr. Dawson will have Benefits, Inc, / Tower Square Securities present at the October regular meeting, and Edward Jones present at the November regular meeting.

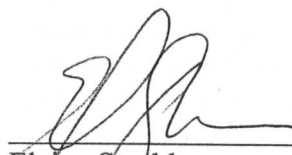
Closed Executive Session –

The Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s. 19.85(1)(c) which allows closed session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. President Gagnon stated there are no items for Closed Session. The meeting remained open.

In addition to Trustee Education at the regular meetings, President Gagnon encouraged members to attend the Wisconsin Library Association Conference this fall. Registration, lunch and travel reimbursement will be made available. Director Dawson provided a detail of the programs available during this year's conference. The conference is in Appleton at the Paper Valley Hotel during October 20 – 23<sup>rd</sup>.

Trustee Education – Library Board Powers and Duties as provided by the Division for Libraries, Technology, and Community Learning (DLTCL). Mr. Dawson presented the power point, provided examples and answered questions from the board.

Jay Orvis moved for adjournment, Robert Fay second. Motion carried – meeting adjourned 8:11 PM



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Elaine Steckler  
Recording Secretary