

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
September 14, 2010, 6:00 PM
Community Room of the Lester Public Library**

Call to Order – Vice President Robert Fay called the meeting to order at 6:00 PM.

Roll Call – Members Present: Judy Stuebs, Collette Tegen, Teri Wagner, Rick Henrickson, Brenda Krause, Kirsten Miller, Robert Fay, Jay Orvis, Sharon Stone. Excused: Patrick Gagnon. Also Present: Library Director Jeff Dawson, Adult Services Coordinator Chris Hamburg, Youth Services Coordinator Terry Ehle and Elaine Steckler, Recording Secretary.

Public Comment – None

Approval of Minutes – Motion to approve minutes of August 10, 2010 made by Collette Tegen, second made by Judy Stuebs. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the July 2010 financial reports – Detail Ledger, Trial Balances, Budget, Edward Jones & Tower Square Securities made by Sharon Stone, second by Rick Henrickson. Voice vote carried unanimously.

Board Education – 2010 Summer Reading Report – Youth Services Coordinator Terry Ehle reported reaching and surpassing a long-time goal of signing up over 1000 children for the program; this summer's total: 1031. Good numbers for the Mishicot outreach in attendance, felt circulation was down a bit. Ehle would like to get more teens involved in summer reading for 2011. Adult Services Coordinator Chris Hamburg provided a brief summary of the Adult Summer Reading Program.

Committee Reports – None

Board Member Comment – Robert Fay mentioned the outpouring of public support for libraries in Wisconsin during a recent Wisconsin Public Radio broadcast featuring an interview with the Wisconsin Librarian of the Year and the Acting Director of the Wisconsin Library of the Year.

Director's Report – Mr. Dawson provided his written report in the monthly packet. Dawson noted a 5% increase in circulation and a 17% lift in patron door counts for August. Self-check circulation accounted for 14% of August circulation. Dawson provided a reminder about the library open house September 14, 10 AM – 2 PM.

City Council Report – None

School District Report – Kirsten Miller reported on the award of a grant to build two bike trails to the Two Rivers High School.

County Representative Report – Rick Henrickson spoke on the proposed closing of the Manitowoc County Juvenile Detention Center.

Unfinished Business –

- A) Strategic Plan Update –on track for all planned 2010 activities
- B) Funding for Telephone System – Motion to pay for the new telephone system from the Gift Fund, made by Rick Henrickson, second made by Brenda Krause. Voice vote carried unanimously.

New Business –

- A) Investment Portfolio discussion. Discussed fees and will invite Benefits, Group to attend the October Board meeting for a brief presentation.
- B) Meeting Room Policy update was presented to the Board for the first round of discussion – further discussion and possible action will be set for the October Board meeting.
- C) Tree Removal – Motion to accept Top Notch Tree & Stump Removal proposal to move the solar panel project forward and replace the three trees being removed at a future date made by Rick Henrickson, second made by Sharon Stone. Voice vote carried unanimously.

Closed Executive Session –

The Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s. 19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Vice President Fay stated there are no items for Closed Session. The meeting remained open.

Motion by Rick Henrickson to adjourn, second Sharon Stone - Voice vote carried. Meeting adjourned at 7:40 PM



Respectfully submitted,

Jeff Dawson, Director