

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
December 8, 2009, 7:00 PM
Community Room of the Lester Public Library**

Call to Order – President Patrick Gagnon called the meeting to order at 7:00 PM.

Roll Call – Members Present: Robert Fay, Joyce Beth, Rick Henrickson, Kirsten Miller, Patrick Gagnon, Brenda Krause, Jay Orvis, Teri Wagner. Members Absent: Sharon Stone & Collette Tegen. Also Present: Library Director Jeff Dawson, Adult Services Coordinator Chris Hamburg, and members of the public Lori Engelbrecht and Amy Engelbrecht.

Public Comment – President Gagnon opened the floor for comments from the public.
None.

Approval of Minutes – A motion was made by Rick Henrickson, second by Joyce Beth, approving the Minutes of November 10, 2009. Upon voice vote, motion carried.

Expenditures & Financial Reports – A motion was made by Robert Fay, second by Brenda Krause, to accept and file the financial reports of October 2009. Upon voice vote, motion carried.

Committee Reports – None.

Board Member Comment – Mr. Orvis reported receiving positive comments from the public outside the City regarding Lester Public Library.

Director's Report – Director Dawson submitted a written report for the month of November and highlighted the following:

- The City of Two Rivers is including the Library with it's submission for a Energy Conservation Grant.
- The Library purchased a scissor lift to aid with decorations and changing of light bulbs.
- Dawson continues to assume the role of Temporary Acting Director of Manitowoc-Calumet Library System (MCLS). This assignment will continue past the original date of December 31, 2009. MCLS is interviewing for a permanent replacement.

Communications – No reports.

City Council Report – Representative Jay Orvis communicated a budget cut of \$10,000 to the Library's general fund budget for the year 2010.

School District Report – None.

County Board Representative Report – None.

Unfinished Business –

- A) A motion was made by Rick Henrickson, second by Teri Wagner, accepting the 2010-2014 Strategic Plan 2010-2014. Discussion followed. The Board will review the plan document annually and amend/adjust as necessary. Upon voice vote, motion carried.

President Gagnon suspended the rules of order to move Self-check/DVD Dispenser to Trustee Education.

- B) 2010 Library Budget – A motion was made by Rick Henrickson, second by Kirsten Miller, approving the finalized version of the 2010 Library Budget. Upon a voice vote, motion carried.

New Business –

- A) Leak Repair – A motion was made by Brenda Krause, second by Robert Fay, authorizing window repairs in the amount of \$2,800 funded through Gift Fund 282. Upon voice vote, motion carried.

Wisconsin Statutes s. 19.85(1)(c) allows Closed Session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. President Gagnon stated the meeting to remain in Open Session.

Trustee Education – Self-Checks/DVD Dispenser - Adult Services Coordinator Chris Hamburg led the trustees through the current process of checking out DVDs. Handouts illustrating an automated DVD/Self-Check dispenser were distributed. Discussion followed. A motion was made by Rick Henrickson, second by Kirsten Miller, authorizing Director Dawson to explore outside funding sources for this project. Upon voice vote, motion carried.

At 8:17 PM, a motion for adjournment was made by Brenda Krause, second by Robert Fay. Upon voice vote, motion carried.



Elaine Steckler
Recording Secretary