

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
February 11, 2014 6:00 PM
Community Room of the Lester Public Library**

Call to Order –President Patrick Gagnon called the meeting to order at 6:02 PM.

Roll Call – Members Present: Sharon Stone, Kirsten Miller, Robert Fay, Judy Stuebs, Ned Guyette and Patrick Gagnon. Absent and excused: Collette Tegen, Larry Thomas, Rick Henrickson and Kay Koach. Also Present: Doug DeVries, Edward Jones, Adult Services Coordinator Chris Hamburg and Director Jeff Dawson.

Public Comment – None

Approval of Minutes – Motion to approve minutes of December 10, 2013 made by Miller, second made by Stuebs. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the Year End 2013 and January, 2014 financial reports – Detail Ledger, Balance Sheets, Revenue and Expense Details, SII financials, and Edward Jones financials made by Fay, second made by Guyette. Voice vote carried unanimously.

Board Education – Will reschedule Dave Buss, City Finance Director for March.

Guest, Doug DeVries, Edward Jones – Mr. DeVries recommended the Board maintain current level of investment risk for the next several months; perhaps revisit in September or November.

Board Member Comment – Gagnon shared with the Board a message from Larry Thomas; he has classes on Tuesday evenings through mid-May and will miss the next 3 meetings. Gagnon noted that Thomas is a fine Board member with promise of being a multi-term member.

Director's Report – Discussed the National Library Week promotion that involves the library and local businesses.

Report from City Council Representative – No report

Report from School District Representative – No report

Report from County Representative – No report

Strategic Plan – Dawson updated progress on the installation of the new chiller. Discussion moved to the development of the new Strategic Plan, Gagnon suggested the next plan be for 3 years rather than 5.

Unfinished Business:

- Motion to approve the Proctoring Examinations Policy as presented made by Guyette, second made by Miller. Voice vote carried unanimously.

New Business:

- Motion to approve the LARS Agreement Revision as presented made by Stone, second made by Guyette. Voice vote carried unanimously.

- Motion to approve the 2013 Annual Report with revisions made by Fay, second made by Guyette. Voice vote carried unanimously.
- Motion to approve the Resolution Upon Retirement for Kathy Tolksdorf made by Miller, second made by Stone. Voice vote carried unanimously.
- Motion to approve the Resolution Upon Retirement for Margaret Kappelman made by Sotne, second made by Stuebs. Voice vote carried unanimously.

Closed Executive Session – None

Motion to adjourn made by Fay, second made by Stone. Voice vote carried unanimously. Meeting adjourned at 6:59 PM.

Respectfully submitted, Jeff Dawson, Director