

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
April 8, 2014 6:00 PM
Community Room of the Lester Public Library**

Call to Order –President Patrick Gagnon called the meeting to order at 6:00 PM.

Roll Call – Members Present: Collette Tegen, Sharon Stone, Kirsten Miller, Robert Fay, Judy Stuebs, Ned Guyette, Patrick Gagnon, Rick Henrickson and Kay Koach. Absent and excused: Larry Thomas. Also Present: Kelly Vanderstelt, Adult Services Coordinator Chris Hamburg and Director Jeff Dawson.

Guest – Chris Hamburg, Adult Services Coordinator shared her experiences at the Public Library Association Conference in Indianapolis. She described sessions attended on leadership, increasing book circulation, readers advisory and marketing.

Board Education – Natalie Long, Support Staff Coordinator, let the Board through the process of checking out and in library materials. Long toured the sorting room and discussed possible future changes coming to the circulation area of the library.

Public Comment – Kelly Vanderstelt was in attendance to observe the meeting as she is considering applying for an open Board seat.

Approval of Minutes – Motion to approve minutes of March 11, 2014 made by Henrickson, second made by Guyette. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the March, 2014 financial reports – Detail Ledger, Balance Sheets, Revenue and Expense Details, SII financials, and Edward Jones financials made by Fay, second made by Tegen. Voice vote carried unanimously.

Board Member Comment – None

Director's Report – Discussed recent library legislation and the National Library Week promotion. President Gagnon noted the enclosed article from The Municipality entitled 'Municipal Library Boards' a very good read and a good introduction for new Board members.

Report from City Council Representative – Please attend the next open meeting concerning the proposed Storm Water Utility, April 15th, 6:30 PM at City Hall.

Report from School District Representative – No Report

Report from County Representative – No Report

Strategic Plan – No update

Unfinished Business:

- Motion to approve amended Bylaws for the Lester Public Library Board made by Henrickson, second made by Fay. Voice vote carried unanimously.

New Business:

- Reviewed Board member terms, Sharon Stone is leaving the Board after serving three consecutive terms and Bob Fay is leaving the Board after two consecutive terms. President Gagnon thanked both for their service to the Lester Public Library.
- Stuebs presented the slate of officers for 2014-15, the slate will be voted on at the May 2014 meeting. The slate: Patrick Gagnon, President; Collette Tegen, Vice President; and Kirsten Miller, Secretary.

Closed Executive Session – President Gagnon read the Wisconsin Statutes s. 19.85(1)(c) allowing closed session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Gagnon stated the reason the Closed Session is the annual Director evaluation. He then opened the floor for a motion to enter into Closed Session. Moved by Stone to enter into Closed Session, second made by Henrickson. Roll Call Vote: Ned Guyette – Aye; Robert Fay – Aye; Judy Stuebs – Aye; Kay Koach – Aye; Sharon Stone – Aye; Collette Tegen – Aye; Rick Henrickson – Aye; Kirsten Miller – Aye; Patrick Gagnon - Aye. The Board of Trustees entered into Closed Session at 7:07 PM.

At 7:21 PM, a motion to reconvene in Open Session was made by Miller, second made by Tegen. Voice vote carried unanimously.

Motion to adjourn made by Henrickson, second made by Stone. Voice vote carried unanimously. Meeting adjourned at 7:22 PM.

Respectfully submitted, Jeff Dawson, Director