

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
January 13, 2015 6:00 PM
Community Room of the Lester Public Library**

Call to Order –President Patrick Gagnon called the meeting to order at 6:00 PM.

Roll Call – Members Present: Kay Koach, Larry Thomas, Sally Taylor, Patrick Gagnon, Judy Stuebs, Ned Guyette, Rick Henrickson, and Kirsten Miller. Absent and excused: Collette Tegen and Kelly Vanderstelt. Also Present: Public Relations Coordinator Patty Basset, Adult Services Coordinator Chris Hamburg and Director Jeff Dawson.

Public Comment – None

Approval of Minutes – Motion to approve minutes of December 9, 2014 made by Thomas, second made by Stuebs. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the December 2014 financial reports – Detail Ledger, Balance Sheets, Revenue and Expense Details and Edward Jones, with November and December SII financials made by Henrickson, second made by Guyette. Voice vote carried unanimously. Dawson noted the final financial position for 2014 will be available for Board review by the March 2015 meeting.

Board Member Comment – None

Director's Report – Dawson introduced Patty Basset, the new Public Relations Coordinator, who started on January 2, 2015. Discussed the noise level of air-flow in the Community Room and possible solutions. Guyette suggested acoustic felt lining in the venting might reduce the decibel output of air hitting the metal venting.

Report from City Council Representative – Candidate listing for the upcoming city council election placed Koach in the first ballot position with Gagnon in the second ballot position. There will be a slight delay in the Hamilton stack removal due to DNR issues; but we should look toward spring for the stack demolition.

Report from School District Representative – No Report

Report from County Representative – No Report

Strategic Plan – Dawson will include the Excel spreadsheet for the strategic plan implementation timeline at the February meeting and then include in subsequent Board packets on a quarterly basis, unless to report on significant updates.

Unfinished Business:

- None.

New Business:

- A first read on the Supervisor in Charge policy. Dawson will make suggested changes and bring back to the February meeting for a Board vote.

Closed Executive Session – None

Board Education – Dawson presented the history of the Library Gift Account and its intended purpose with future considerations.

Motion to adjourn made by Miller, second made by Henrickson. Voice vote carried unanimously. Meeting adjourned at 6:40 PM.



Respectfully submitted, Jeff Dawson, Director