

**LESTER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
October 13, 2015 6:00 PM  
Community Room of the Lester Public Library**

---

**Call to Order** –President Collette Tegen called the meeting to order at 6:04 PM.

**Roll Call** – Members Present: Larry Thomas, Ned Guyette, Collette Tegen, Stan Palmer, Don Chewning, David Pennefeather and Patrick Gagnon. Absent and excused: Sally Taylor, Rick Henrickson and Kirsten Miller. Also present: Adult Services Coordinator Chris Hamburg and Director Jeff Dawson.

**Introduction** – New Board member, David Pennefeather (replacing Judy Stuebs) introduced himself to the Board and the Board introduced themselves to David.

**Public Comment** – None

**Invited Guest** – Gary Nadolsky, CRPC, Account Executive, Benevest, Inc., explained the Library’s Gift Fund investments and fielded questions from the Board concerning fees and his firm.

**Approval of Minutes** – Motion to approve minutes of September 8, 2015, made by Chewning second made by Guyette. Voice vote carried unanimously.

**Expenditures & Financial Reports** – Motion to accept and file the September 2015 financial reports – Detail Ledger, Balance Sheets, Revenue and Expense Details, SII, and Edward Jones, made by Thomas, second made by Guyette. Voice vote carried unanimously.

**Board Member Comment** – None

**Director’s Report** – Dawson discussed the City telephone upgrade and effects on telephone service to the library. Thomas suggested voice over technologies. Dawson will work with the City to determine the best solution for both parties.

**Report from City Council Representative** – City is in the 2016 budget process with the City Council Personnel and Finance Committee reviewing departmental budgets. NOAA designation of Lake Michigan lake shore, from Port Washington to Two Rivers, as marine sanctuary, could mean Federal dollars to build a visitors center somewhere along the lake shore, Council is reviewing possible Two Rivers sites. A new restaurant will be going into the old Bank First site downtown.

**Report from School District Representative** – No Report

**Report from County Representative** – No Report

**Unfinished Business:**

- Motion to repair the humidifier, according to the Schaus proposal at \$3409, made by Gagnon, second made by Thomas. Voice vote carried unanimously.

**New Business:**

- Judy Stuebs resigned from the Board as she is moving out of Two Rivers. Dawson distributed an updated list of Board member terms.

**Motion to suspend the rules** to change the order of agenda items, move into Closed Executive Session then reconvene in Open Session to review the 2016 Library budget, made by Guyette, second made by Thomas. Voice vote carried unanimously.

**Closed Executive Session** – President Tegen read the Wisconsin Statutes s. 19.85(1)(c) allowing closed session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Ms. Tegen stated the reason the Closed Session is to review the Library Director’s compensation. She then opened the floor for a motion to enter into Closed Session. Motion to enter into Closed Executive Session made by Guyette, second made by Thomas. Roll Call Vote: Ned Guyette – Aye; David Pennefeather – Aye; Larry Thomas – Aye; Don Chewning – Aye; Collette Tegen – Aye; Patrick Gagnon - Aye. Motion carried. The Board of Trustees entered into Closed Session at 6:51 PM.

At 7:13 PM, a motion to reconvene in Open Session was made by Gagnon, second made by Chewning. Voice vote carried unanimously.

**New Business:**

- Dawson presented an overview of the 2016 Library budget.

**Board Education** – None

**Motion to adjourn** made by Gagnon, second made by Guyette. Voice vote carried unanimously. Meeting adjourned at 7:15 PM.

Respectfully submitted, Jeff Dawson, Director