

**LESTER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
February 9, 2016 6:00 PM  
Community Room of the Lester Public Library**

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**Call to Order** –President Collette Tegen called the meeting to order at 6:00 PM.

**Roll Call** – Members Present: Collette Tegen, David Pennefeather, Patrick Gagnon, Sally Taylor, Stanley Palmer, Rick Henrickson, Ned Guyette and Don Chewning. Absent and excused: Larry Thomas and Kirsten Miller. Also present: Adult Services Coordinator Chris Hamburg and Director Jeff Dawson.

**Public Comment** – None

**Approval of Minutes** – Motion to approve minutes of January 12, 2015, made by Guyette, second made by Taylor. Voice vote carried unanimously.

**Expenditures & Financial Reports** – Motion to accept and file the January 2016 and year-end 2015 financial reports – Detail Ledger, Balance Sheets, Revenue and Expense Details, SII, and Edward Jones, made by Gagnon second made by Henrickson. Voice vote carried unanimously.

**Board Member Comment** – Tegen heard very positive comments from the Red Hat group that toured the library with Hamburg. Henrickson asked if we reach out to area assisted living facilities and Hamburg reported the library makes deliveries to area facilities and took contact information from Henrickson. Pennefeather noted how excited his seven year old daughter is about going to the upcoming Lego Build program.

**Director’s Report** – Dawson noted the proposed United Way Born Learning Trail will not be moving forward in Two Rivers.

**Report from City Council Representative** –There will be a primary for City Council elections to winnow the field from 7 candidates to 6 one week from today. City Council reviewed the City’s Comprehensive Plan. New deli/pub will open soon in the old Bank First building and Casa Mexicana opened today.

**Report from School District Representative** – No report

**Report from County Representative** – Brought several County documents to be added to the library collection.

**Unfinished Business:**

- None.

**New Business:**

- Director Job Description was reviewed; Dawson will bring back in March with changes as an Action Item.
- Motion to accept the Resolution to Investigate Overflow Parking and present a copy to the City Manager made by Gagnon, second made by Henrickson. Voice vote carried unanimously.
- Motion to move funds needed to balance the 2015 Library Budget, \$84,663.00, from the Benevest accounts made by Gagnon, second made by Palmer, 2 ayes, 3 nays, motion fails.
- Motion to move funds needed to balance the 2015 Library Budget, \$84,663.00, equally, 50% each from the Benevest and Edward Jones accounts made by Chewning, second made by Palmer. Voice vote carried unanimously.
- Motion to accept the 2015 Annual Report made by Henrickson, second made by Palmer. Voice vote carried unanimously.

**Closed Executive Session** – None.

**Board Education** – None.

**Motion to adjourn** made by Henrickson, second made by Guyette. Voice vote carried unanimously. Meeting adjourned at 7:01 PM.

Respectfully submitted, Jeff Dawson, Director