

**LESTER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
March 8, 2016 6:00 PM  
Community Room of the Lester Public Library**

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**Call to Order** –President Collette Tegen called the meeting to order at 6:01 PM.

**Roll Call** – Members Present: Collette Tegen, Patrick Gagnon, Sally Taylor, Stanley Palmer, Ned Guyette, Don Chewning, Larry Thomas and Kirsten Miller. Absent and excused: David Pennefeather and Rick Henrickson. Also present: Adult Services Coordinator Chris Hamburg and Director Jeff Dawson.

**Public Comment** – None

**Approval of Minutes** – Motion to approve minutes of February 9, 2015, made by Chewning, second made by Thomas. Voice vote carried unanimously.

**Expenditures & Financial Reports** – Motion to accept and file the February 2016 financial reports – Detail Ledger, Balance Sheets, Revenue and Expense Details, SII, and Edward Jones, made by Gagnon second made by Palmer. Voice vote carried unanimously.

**Board Member Comment** – Chewning provides adult education seminars for libraries in Wisconsin and noted that libraries he has visited, Seymour and Little Chute, hold the Lester Public Library in high esteem.

**Director’s Report** – Dawson discussed the February forgiveness program.

**Report from City Council Representative** – The Library Board Resolution to examine additional parking on the corner of 12<sup>th</sup> and Adam Streets was referred to the Plan Commission. City Council candidate’s names and links to their Facebook or webpage will soon appear on the City webpage. Lincoln Avenue is slated for reconstruction in 2017.

**Report from School District Representative** – No report

**Report from County Representative** – No report

**Unfinished Business:**

- Motion to approved changes made to the Director Job Description made by Thomas, second made by Miller. Voice vote carried unanimously.

**New Business:**

- Review Library Board member terms. Thomas indicated he will serve another 3 year term. Dawson will contact Pennefeather to see if he will sign on for another term.

**Closed Executive Session** – President Tegen read the Wisconsin Statutes s. 19.85(1)(c) allowing closed session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Ms. Tegen stated the reason the Closed Session is in regards to the Library Director’s annual review. She then opened the floor for a motion to enter into Closed Session. Motion made by Miller to enter into Closed Session, second made by Guyette. Roll Call Vote: Ned Guyette – Aye; Sally Taylor – Aye; Larry Thomas – Aye; Collette Tegen – Aye; Kirsten Miller – Aye; Patrick Gagnon – Aye; Don Chewning – Aye; Stanley Palmer - Aye. Motion carried. The Board of Trustees entered into Closed Session at 6:32 PM.

At 7:02 PM, a motion to reconvene in Open Session was made by Gagnon, second made by Chewning. Voice vote carried unanimously.

**Board Education** – None

**Motion to adjourn** made by Guyette, second made by Thomas. Voice vote carried unanimously. Meeting adjourned at 7:02 PM.

Respectfully submitted, Jeff Dawson, Director