

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
July 12, 2016 6:00 PM
Community Room of the Lester Public Library**

Call to Order –President Collette Tegen called the meeting to order at 6:01 PM.

Roll Call – Members Present: Collette Tegen, Patrick Gagnon, Sharon Sleger, David Pennefeather, Don Chewning, Stanley Palmer, Rick Henrickson, Larry Thomas and Kirsten Miller. Absent and excused: Ned Guyette. Also present: Adult Services Coordinator Chris Hamburg and Director Jeff Dawson.

Public Comment – None

Approval of Minutes – Motion to approve minutes of June 14, 2016 made by Henrickson, second made by Thomas. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the June 2016 financial reports – Detail Ledger, Balance Sheets, Revenue and Expense Details, SII, and Edward Jones, made by Gagnon second made by Pennefeather. Voice vote carried unanimously.

Board Member Comment – Chewning noted difficulty in navigating the Brown County Public Library (Green Bay) and was not impressed.

Director’s Report – Dawson discussed library statistics and his work with the Public Library System Redesign Project.

Report from City Council Representative – The Holy Family Memorial Clinic is a done deal and looking for project completion in 2017. Kwik Trip construction is well under way. After a successful Car Show and Beach Bash, looking forward to EVP Pro Volleyball and the Kiwanis Fishing Derby. Harbor Park is in phase 2.

Report from School District Representative – Data retreat begins tomorrow and maintenance crews are working to ready the schools for fall.

Report from County Representative – Donated several Navy books and Manitowoc County reports for the library collection. County government is moving into the old Manitowoc County Historical Society building in Manitowoc.

Unfinished Business:

- None

New Business:

- Review of Lester Public Library Board of Trustees Bylaws, Dawson will make recommended changes and bring back to the August meeting.
- 2016 second quarter review of the library strategic plan.

Closed Executive Session – None

Board Education – None

Motion to adjourn made by Chewning, second made by Miller. Voice vote carried unanimously. Meeting adjourned at 7:15 PM.

Respectfully submitted, Jeff Dawson, Director