

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
July 11, 2017 6:00 PM
Community Room of the Lester Public Library**

Call to Order –President Collette Tegen called the meeting to order at 6:02 PM.

Roll Call – Members Present: Collette Tegen, Stanley Palmer, David Pennefeather, Kirsten Sleger, Sharon Sleger, Patrick Gagnon, Larry Thomas, Tom Van Horn, Ned Guyette, and Rick Hendrickson. Also present Jeff Dawson, Director; Chris Hamburg, Adult Services Coordinator; and Dean Halverson, CEO, Leede Research

Public Comment – None

Approval of Minutes – Motion to approve minutes of June 13, 2017, made by Gagnon, second made by Thomas. Voice vote carried unanimously.

Invited Guest, Dean Halverson, CEO, Leede Research – Mr. Halverson shared results from the recent library surveys completed between April and June 2017.

Expenditures & Financial Reports – Motion to accept and file the June 2017 financial reports made by Palmer, second made by Guyette. Voice vote carried unanimously.

Board Member Comment – Thomas led off with kudos on the great returns from the library survey. Discussion also included certain pride in being associated with the library.

Director’s Report – Director Dawson shared the monthly report, statistics, and communications. Gagnon suggested a Public Library System Redesign Project update as Board Education for September.

Report from City Council Representative – The City is concluding economic development planning that included online surveys; and will conduct input meetings from the public in coming weeks. Lincoln Avenue project is ahead of schedule with target completion date of late October, early November. Seagull concerns, mainly on private property.

Report from School District Representative – Clarke and Magee construction (roof repairs) are well under way and running ahead of schedule.

Report from County Representative – County offices are now in their new building (the old Manitowoc County Historical Society building). Discussed the prospects of live streaming meetings. Discussed the need to raise awareness of issues in county government and noted invitation to attend a Two Rivers City Council meeting.

Unfinished Business:

- Dawson conducted a second quarter strategic plan review.

New Business:

- President Tegen noted that at one time the Board had several standing committees. Due to rarely needing to meet, reminded the Board that future committee meeting designations will be ad hoc.
- First look at the Meeting Room Use Policy. Discussion included several suggested changes. Dawson will bring the revised policy to the August meeting as an Action Item.

Board Education – None

Closed Executive Session – None

Motion to adjourn made by Kirsten Sleger, second made by Rick Hendrickson. Voice vote carried unanimously. Meeting adjourned at 7:31 PM.

Respectfully submitted, Jeff Dawson, Director