

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday September 12, 2017 6:00 PM
Community Room of the Lester Public Library**

Call to Order –President Collette Tegen called the meeting to order at 6:01 PM.

Roll Call – Members Present: Collette Tegen, Stanley Palmer, David Pennefeather, Kirsten Sleger, Patrick Gagnon, Ned Guyette, Larry Thomas, and Tom Van Horn. Absent and excused: Rick Hendrickson and Sharon Sleger. Also present Chris Hamburg, Adult Services Coordinator and Jeff Dawson, Director

Public Comment – None

Approval of Minutes – Motion to approve minutes of August 8, 2017 meeting made by Guyette, second made by Thomas. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the August 2017 financial reports made by Gagnon, second made by Pennefeather. Voice vote carried unanimously.

Board Member Comment – K. Sleger commented on bringing her parents to the LPL Flix movie series and had a positive experience.

Director's Report – Dawson shared the Library to Library Fun Walk wrap-up with Manitowoc Public Library (MPL) staff and future partnership with MPL for the National Library Week promotion.

Report from City Council Representative – Budget season is in full swing across the city; department heads are to have budgets ready for review by September 27. Fire Department new hires approved. New policy prohibiting pets (animals) at downtown events will go into effect in 2018. City and County governments to meet and work together, initiating dialog on possible county sales tax. Ethnic Fest is this weekend.

Report from School District Representative – First week of school is underway with no major issues.

Unfinished Business:

- Investments review continued, Dawson will create a spreadsheet for SII that mirrors data reported for Edward Jones for monthly reporting.

New Business:

- Policy Review – Bloodborne Pathogens – Thomas noted the policy covers two topics, bloodborne pathogens and medical emergencies. Dawson will separate the two and for further review will focus on bloodborne pathogens for the October meeting. He will determine the need for a new policy on medical emergencies based upon existing policy.

- Motion to approve allocation of \$200.00 from the Gift Account for a staff holiday celebration made by Guyette, second made by Thomas. Voice vote carried unanimously.

Closed Executive Session – None

Board Education – Public Library System Redesign (PLSR) Project: Dawson shared the history of the project, future timeline, and his role as Resource Libraries Workgroup Leader.

Motion to adjourn made by Thomas, second made by K. Sleger. Voice vote carried unanimously. Meeting adjourned at 7:05 PM.

Respectfully submitted, Jeff Dawson, Director