

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday March 13, 2018 6:00 PM
Community Room of the Lester Public Library**

Call to Order – President Collette Tegen called the meeting to order at 6:00 PM.

Roll Call – Members Present: Collette Tegen, Sharon Sleger, Stanley Palmer, David Pennefeather, Patrick Gagnon, Ned Guyette, Larry Thomas, Tom Van Horn, and Kirsten Sleger
Members Absent and Excused: Rick Hendrickson. Also present Todd Nilson, Clocktower Advisors; Noel Wilson, Reference Associate; Chris Hamburg, Adult Services Coordinator; and Jeff Dawson, Director

Public Comment – None

Approval of Minutes – Motion to approve minutes of February 13, 2018 meeting made by Thomas, second made by Pennefeather. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the February 2018 financial reports made by Guyette, second made by Thomas. Voice vote carried unanimously.

Board Education – Noel Wilson, Reference Associate and Todd Nilson, Clocktower Advisors, presented their BizStarts Two Rivers library program to the Board.

Board Member Comment – Sharon Sleger noted positive comments about the Magee Coding Club for Girls and the addition of four weeks to the program that Terry Ehle, Youth Coordinator, brought to the school. Palmer congratulated the Lester Public Library's nomination for the Manitowoc Area Chamber of Commerce Non-Profit of the Year Award.

Director's Report – Dawson discussed the Public Library System Redesign project is nearing the end and will bring the Resource Libraries Workgroup final recommendations to the Board in April.

Report from City Council Representative – Shared Governor Walkers' rescinding the nomination for the coastal NOAA Marine Sanctuary and there will be a rally at the Lighthouse Inn where the Governor is planning a visit this Sunday. Spring elections are coming up and encouraged everyone to vote. City Council awarded several bids on upcoming street construction. Council authorized purchase offer on East River Street property just north of the Washington Street bridge.

Report from School District Representative – Open enrollment continues. Parents' Night Out is this Friday. Superintendent Quistorf announced the Robotics Team awards.

Report from County Representative – No Report

Unfinished Business: None

New Business:

- Motion to approve the amendment to the Bylaws of the Lester Public Library Board of Trustees to reduce the number of members from ten to nine made by Thomas, second made by Van Horn. Voice vote carried unanimously.
- Bylaws Amendment Review prompted discussion around the nominating committee and quorum. Dawson will bring revisions to the April meeting for a vote.

Closed Executive Session – President Tegen read the Wisconsin Statutes s. 19.85(1)(c) allowing closed session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Ms. Tegen stated the reason the Closed Session is in regards to the Library Director’s annual review. She then opened the floor for a motion to enter into Closed Session. Motion made by Gagnon to enter into Closed Session, second made by Thomas. Roll Call Vote: Ned Guyette – Aye; Sharon Slager – Aye; Larry Thomas – Aye; Collette Tegen – Aye; Kirsten Slager – Aye; Patrick Gagnon – Aye; Tom Van Horn – Aye; David Pennefeather – Aye; Stanley Palmer - Aye. Motion carried. The Board of Trustees entered into Closed Session at 7:10 PM.

At 7:32 PM, a motion to reconvene in Open Session was made by Palmer, second made by Gagnon. Voice vote carried unanimously.

Motion to adjourn made by Guyette, second made by Kirsten Sleger. Voice vote carried unanimously. Meeting adjourned at 7:33 PM.

Respectfully submitted, Jeff Dawson, Director