

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
February 9, 2010 7:00 PM
Community Room of the Lester Public Library**

Call to Order – President Patrick Gagnon called the meeting to order at 7:00 PM.

Roll Call – Members Present: Robert Fay, Rick Henrickson, Sharon Stone, Patrick Gagnon, Brenda Krause, Teri Wagner & Collette Tegen. Members Absent & Excused: Jay Orvis, Joyce Beth, Kirsten Miller. Also Present: Library Director Jeff Dawson and Adult Services Coordinator Chris Hamburg.

Public Comment – President Gagnon opened the floor for comments from the public.
None.

Approval of Minutes – A motion was made by Brenda Krause, second by Teri Wagner, approving the Minutes of January 12, 2010. Upon voice vote, motion carried unanimously.

Expenditures & Financial Reports – A motion was made by Collette Tegen, second by Robert Fay, to accept and file the financial reports and investment statements of December 2009. Upon voice vote, motion carried unanimously.

Committee Reports – None.

Board Member Comment – None.

Director's Report – Director Dawson submitted a written report for the month of January and highlighted the following:

- The Library broadband increased from 1.5 to 3.0. The patrons and staff have noticed the improvement. The state paid for this project.
- Strategic Plan Update – The window leak has been repaired, and the front doors have been repaired.
- MCLS Update – A conditional offer of employment has been extended for the position of Manitowoc-Calumet Library System Director.
- Engaged Patrons had another record month.
- Circulation Statistics are up 5% compared to January 2009.
- Patron visits are up 11% compared to January 2009.

Communications – None.

City Council Report – None

School District Report – None.

County Board Representative Report – None.

Unfinished Business –

- A) DVD Dispenser and Self Check Machines – Director Dawson updated the board on discussions with the proposed vendor since the January meeting. The vendor cannot meet the configuration requirements proposed by staff. The project will not be moving forward as proposed in January. A motion was made by Rick Henrickson, second by Robert Fay authorizing staff to present an alternative plan to the board for budget approval. Upon voice vote, motion carried unanimously.
- B) 2010 Marketing Plan – A motion was made by Teri Wagner, second by Rick Henrickson approving the 2010 Marketing Plan. Upon voice vote, motion carried unanimously.

New Business –

- A) Annual Report – A motion was made by Rick Henrickson, second by Robert Fay authorizing President Gagnon to sign the Annual Report with amended addresses. Upon voice vote, motion carried unanimously.

Wisconsin Statutes s. 19.85(1)(c) allows Closed Session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. No motion was made to enter into Closed Session.

Trustee Education – none.

At 7:48 PM, a motion for adjournment was made by Brenda Krause, second by Sharon Stone. Upon voice vote, motion carried.

Respectfully,

Elaine Steckler
Recording Secretary