

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 10, 2015 6:00 PM
Community Room of the Lester Public Library**

Call to Order –President Patrick Gagnon called the meeting to order at 6:01 PM.

Roll Call – Members Present: Larry Thomas, Patrick Gagnon, Ned Guyette, Kirsten Miller, Sally Taylor, Collette Tegen, and Kay Koach. Absent and excused: Rick Henrickson, Judy Stuebs, and Kelly Vanderstelt. Also Present: Director Jeff Dawson

Public Comment – None

Approval of Minutes – Motion to approve minutes of February 10, 2015 made by Miller, second made by Guyette. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the February 2015 financial reports – Detail Ledger, Balance Sheets, Revenue and Expense Details, SII, and Edward Jones, made by Tegen, second made by Thomas. Voice vote carried unanimously.

Board Member Comment – None

Director’s Report – Discussed Dawson’s participation in the ILEAD USA – Wisconsin program.

Report from City Council Representative – No Report

Report from School District Representative – No Report

Report from County Representative – No Report

Unfinished Business:

- None

New Business:

- First review of the Personnel Policy, Chapters 1 & 2, this policy will appear on the April 2015 agenda as an action item.
- Review of Library Board of Trustee terms, Tegen agreed to renew for a third term and Guyette agreed to a second term. President Gagnon will complete his third and final term; he noted if elected to the City Council in April, 2015, he would continue as City Council representative to the Library Board of Trustees. President Gagnon also noted the Library Board president should come from one of the seven community appointees.

Closed Executive Session – President Gagnon read the Wisconsin Statutes s. 19.85(1)(c) allowing closed session when the employment, promotion, compensation, or performance

evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Gagnon stated the reason the Closed Session is the annual Director evaluation. He then opened the floor for a motion to enter into Closed Session. Moved by Miller to enter into Closed Session, second made by Guyette. Roll Call Vote: Ned Guyette – Aye; Sally Taylor – Aye; Larry Thomas – Aye; Kay Koach – Aye; Collette Tegen – Aye; Kirsten Miller – Aye; Patrick Gagnon - Aye. The Board of Trustees entered into Closed Session at 6:31 PM.

At 6:39 PM, a motion to reconvene in Open Session was made by Thomas, second made by Miller. Voice vote carried unanimously.

Board Education – None

Motion to adjourn made by Tegen, second made by Guyette. Voice vote carried unanimously. Meeting adjourned at 6:39PM.

Respectfully submitted, Jeff Dawson, Director