

**LESTER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
September 13, 2016 6:00 PM  
Community Room of the Lester Public Library**

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**Call to Order** –President Collette Tegen called the meeting to order at 6:00 PM.

**Roll Call** – Members Present: Collette Tegen, Patrick Gagnon, Sharon Sleger, David Pennefeather, Ned Guyette, Don Chewning, Stanley Palmer, Larry Thomas, Rick Henrickson and Kirsten Sleger. Also present: Director Jeff Dawson.

**Public Comment** – None

**Approval of Minutes** – Motion to approve minutes of August 9, 2016 made by Chewning, second made by Guyette. Voice vote carried unanimously.

**Expenditures & Financial Reports** – Motion to accept and file the July 2016 financial reports – Detail Ledger, Balance Sheets, Revenue and Expense Details, SII, and Edward Jones, made by Palmer, second made by Gagnon. Voice vote carried unanimously.

**Board Member Comment** – Chewning participated in the Library to Library Fun Walk and suggested improvements for where and how the walk begins. Thomas suggested continuing the walk but have another destination rather than Manitowoc Public Library, or perhaps piggy-back on another community event, such as Kites Over Lake Michigan, Ethnic Fest, or Car Show.

**Director’s Report** – Dawson shared the upcoming budget cycle was beginning and will have a first look at the library budget ready for the October meeting.

**Report from City Council Representative** – City budgets will dominate the next couple of months for the Council. Updated the Board on the Fisher-Hamilton site and the Plan Commission’s vision for waterfront development. Ethnic Fest signals the end of the summer festival season.

**Report from School District Representative** – School has started. There is a proposed \$3.7 million referendum slated for the November 8 election, mainly for building upgrades.

**Report from County Representative** – Moving into budget season. Looking to hire 2 more assistant District Attorneys to handle increase in case load. Will share the value of public libraries to county government.

**Unfinished Business:** None

**New Business:**

- Board reviewed and suggested changes to the Unattended Children Policy. Dawson will make changes and bring back to the November meeting.
- Motion to approve \$100.00 for the annual staff holiday party, made by Guyette, second made by Henrickson. Voice vote carried unanimously.

**Closed Executive Session** – None

**Board Education:** None

**Motion to adjourn** made by Henrickson, second made by Kirsten Sleger. Voice vote carried unanimously. Meeting adjourned at 7:246 PM.

Respectfully submitted, Jeff Dawson, Director