

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday October 10, 2017 6:00 PM
Community Room of the Lester Public Library**

Call to Order –President Collette Tegen called the meeting to order at 6:00 PM.

Roll Call – Members Present: Collette Tegen, Stanley Palmer, David Pennefeather, Kirsten Sleger, Patrick Gagnon, Ned Guyette, Sharon Sleger, and Tom Van Horn. Absent and excused: Rick Hendrickson and Larry Thomas. Also present Chris Hamburg, Adult Services Coordinator and Jeff Dawson, Director

Public Comment – None

Invited Guest, Doug DeVries, Edward Jones – Presented an update to the Gift Fund investments.

Approval of Minutes – Motion to approve minutes of September 12, 2017 meeting made by Palmer, second made by Guyette. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to accept and file the September 2017 financial reports made by Pennefeather, second made by Gagnon. Voice vote carried unanimously.

Board Member Comment – K. Sleger has a direct line to a Michigan children’s author and will contact Terry Ehle on any interest of having an author talk at the library.

Director’s Report – Dawson outlined the 2018 budget process and final approval dates for City Council and the Library Board.

Report from City Council Representative – Budget season is in full swing across the city, looking to formally adopt the budget towards the end of November. An economic development plan draft was presented to the City, the library is featured as an asset and contributor to that plan.

Report from School District Representative – No report

Report from County Representative – No report

Unfinished Business:

- Investments review continued, Dawson will created a spreadsheet for SII that mirrors data reported for Edward Jones for monthly reporting.
- Motion to adopt the Bloodborne Pathogens Policy as presented made by Guyette, second made by Palmer. Voice vote carried unanimously.

New Business:

- 2018 Library Budget Review – Dawson will bring suggested changes to the budget back to the Library Board in November. Final approval of the budget will be in December.

Closed Executive Session – None

Board Education – None

Motion to adjourn made by K. Sleger, second made by Gagnon. Voice vote carried unanimously. Meeting adjourned at 7:29 PM.

Respectfully submitted, Jeff Dawson, Director